

MOHAMMAD MUJAHID

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PROFILE SUMMARY

Cash Application & Accounts Receivable professional with 2+ years supporting US O2C operations in high-volume, SLA-driven environments. Proven strength in payment posting, remittance matching, GL coding, unapplied cash clearance, and bank/AR reconciliations with exception resolution (NSF/Returned Checks). Comfortable with audit controls and month end close support through reconciliation packs and clean documentation. Automation contributor delivering ~1.75 FTE annualized savings using Excel VBA, Power Apps, and AI-driven workflows.

CORE SKILLS

Cash Application • Remittance Matching Payment Posting • GL Coding • Unapplied Cash Clearance • Bank/AR Reconciliations • AR Aging • Dunning/Collections Support • Customer Centric • Disputes/Exceptions (NSF, Returned Checks) • Month End Close • SLA/TAT & Audit Compliance • Excel VBA / Automation Power Apps • Power Query

PROFESSIONAL EXPERIENCE

Accenture – Order to Cash Operations Analyst

Oct 2024 – Present | Bengaluru, India

- Process and apply **150–200+ daily** customer payments (Checks/ACH/Wires/EFT) with accurate remittance matching, GL coding, and strict SLA adherence.
- Execute end-to-end cash application: payment posting, customer account reconciliations, and unapplied cash clearance to maintain clean AR balances and cash accuracy.
- Support AR aging and dunning/collections coordination across **30+ US divisions**, ensuring timely follow-ups and receivables hygiene.
- Resolve payment exceptions (NSF/returned checks, Auto Debits, short/overpayments, stop payments) through root-cause analysis and SOP updates/process governance.
- Handle **500+** internal/external customer queries per month, ensuring accurate resolution within TAT targets and documentation standards.
- Support month end close through reconciliation packs, aging reports, and audit-ready evidence aligned to controls and approval frameworks.
- Designed and deployed Excel (VBA) + AI-driven automations, reducing rework by **40%** and delivering **~1.75 FTE** annualized savings.

K S Ramkumar & Rao – Accounts & Taxation Intern

2024 | Bengaluru, India

- Filed GST and ITR returns for 15+ clients, ensuring statutory compliance.
- Assisted in audits, stock verification, and accounting reviews for Intek Tapes Ltd
- Gained hands-on experience with Tally Prime and Compu Office in accounting and taxation processes.

EDUCATION

Bachelor of Commerce (B. Com) –
Bangalore University, Bengaluru | 2024 | CGPA: 8.9

Pre-University Course (PUC) –
Bangalore University, Bengaluru | 2021 | CGPA: 9.4

TOOLS & SYSTEMS

TANDEM | VersaPay | US Bank Portals | MX Dynamics 2012 | SAP S/4HANA (Exposure) | QuickBooks | Zoho Books | Tally Prime | Advanced Excel (VBA/Macros) | Power Automate | Power Apps | IBM C-Mod | Copilot Studio | Comp Office | Quadrient Impress | Kofax

CERTIFICATIONS

Health Ally Credential | O2C – Finance Expert | SAP S/4HANA (Finance – OTC) | Advanced MS Excel | SQL | Payments Control Mastery | Power Apps and Co-Pilot Studio | Foxtrot Practitioner | GST & ITR E-Filing | Elite IS Advocate | Gallup Strengths (Aperian) | RPA Automation Award | Stanford Agentic AI